



**PDF Complete**

Your complimentary  
use period has ended.  
Thank you for using  
PDF Complete.

[Click Here to upgrade to  
Unlimited Pages and Expanded Features](#)

## of Boxborough Council on Aging Minutes of Meeting

**Meeting Date:** October 11, 2012  
**Meeting Called to Order:** 3:00 PM by Barbara Wheeler  
**Time Adjourned:** 4:12 PM  
**In Attendance:** Barbara Wheeler, Dave Birt, Frank Sibley, Liz West, Tina Bhatia  
 Frank Powers, BOS Liaison  
 Laura Arsenault, COA Coordinator  
 John Fallon, Friends of COA  
**Not Present:** Lauraine Harding, Sue Fredrickson  
**Prepared By:** Tina Bhatia

### Minutes

- Minutes from August 9, 2012 were approved as corrected.
- Discussed the Minuteman Assessment in FY14 Budget
  - Increase from \$685 to \$1245 adjusted to reflect new census.
  - Board discussed that many towns do not make this contribution. Laura will try to find out how many towns pay these assessments and how often the payments are made.
- Discussed Community center lease and concluded that the funding for Community Center lease should be part of the COA Budget for the next year and will be presented as part of ATM warrant.
- Laura mentioned that the art show at the library is going on quite well. After discussions, the board decided that COA should host a reception for artists on November 15 between 3:00 - 4:30 PM.
- Board discussed the proposal to sponsor Boxborough Neighbor's Lunch. Board voted and accepted to host the lunch on June 12, 2013 with a 3-1 vote.
- Board concluded that volunteer drivers' names will be included in the Boxborough Buzz periodically.
- Laura Arsenault updated on COA ongoing programs. 'fitness with Holly' might move to community center in January 2013.
- Frank Powers shared with the board the progress being made by BoS on FY2014 Budget.
- John Fallon updated on FCOA's activities planned for the upcoming months.
  - FCOA will host its first ever evening talk program titled 'Medicare for Babyboomers' on Nov 15<sup>th</sup>, 2012. This will allow active seniors to participate.

**Next COA meeting will be held on Thursday, November 15, 2012 at 2:30 PM at the Sargent Library.**

### Meeting documents:

- August 9, 2012 meeting minutes
- October 11, 2012 meeting Agenda
- Letter from Executive Director of Minuteman services
- Minuteman service report for Boxborough FY 2012
- COA van summary September 2012
- COA activity Summary